

Checklist for Spain Visa Application

Name Applicant	
Passport No	
Date	

Document Required	Yes	No	Reason
2 Application Form			
Current Passport			
Itinerary Form			
Photocopy passport (Endorsement page , schengen visa issued during 5 years)			
Photocopy Whole Trip Transportation (include trip into schengen area)			
Photocopy Travel Medical Insurance			
Invitation Letter (if applicable)			
Photocopy Hotel Reservation in Spain (and other schengen countries)			
Sponsor Letter (consist of name applicant , who will be paid on whole trip, purpose of travel) ; if applicant under 18 years old provide with parents job statement letter and certificate from her/his school			
Photocopy of Family Card and ID Card (include birth certificate, marriage certificate)			
Original and Photocopy Notarial Letter , if Applicant under 18 years travelling without parent or one of parent			
Photocopy Recent Personal Bank or Balance Last 3 Months ; International Credit Card with photocopy of Billing Statement asociated to that Credit Card			
Authorization Letter if the Applicant Lodged by the representative and Photocopy of Representative's ID/KTP			
Any Other Document			

Please arrange Your Document the same as the chekclist above

Applicant can be requested to submit additional documents , may be called for an Interview (if required) by the Embassy or not approved the Application by the Embassy. The visa fee, according to Schengen regulations, is non-refundable

BLS Staff: -

Signature of the Applicant/TA/Authorized representative:

Name of the Applicant/Travel Agent/ Authorized representative:	
In case of Travel Agency, name of the agency (obligatory):	
Contact number of the applicant/Travel Agent/authorized representative (obligatory)	